

Virginia Manufactured Housing Board Minutes
June 16, 2005

Board Members Present: William B. Toombs, Chairman
William H. Moody, Vice Chairman
Eric C. Anderson
Samantha Hedgspeth
Ava Lewis
Michael C. Nickell
James W. Roncaglione

Board Members Absent : Danny Moon
E. Thomas Satterwhite

Public Representatives : None

A. Call to Order/Roll Call/Determination of a Quorum.

Chairman Toombs called the Virginia Manufactured Housing Board Meeting to order at 10:10 a.m. Curtis L. McIver, Secretary to the Board did the Roll Call and a Quorum was present.

B. Approval of the Minutes.

A motion was made by William H. Moody and second by Michael C. Nickell to accept the Minutes of the May 19, 2005 board meeting. The Minutes were accepted as written by a unanimous vote.

C. Public Comment.

None.

D. Committee Reports.

None.

E. Report of the Secretary.

1. Licenses and Recovery Fund Reports.

The cash balance in the Licensing Account is \$25,330.09. The cash balance in the Recovery Fund Account is \$862,732.06.

Currently licensed are eight brokers, 259 dealers, 49 manufacturers and 786 salespersons.

2. Amendments to the Regulations.

Current Section #	Current Requirement	Proposed Changes
6-20-10	Definition of “Code” refers to the Industrialized Building and Manufactured Home Safety Regulations. Definition of “New manufactured Home” does not address homes sold from one dealer to another.	Delete “Industrialized Building and” from the title to reflect the correct title of the regulation adopted by The Board of Housing and Community Development. Amend definition as amended by Chapter 430 of the 2005 Acts of Assembly to address homes sold from one dealer to another and then sold to a consumer.
6-20-80	Refers to Sec. 1200.2 of the Industrialized Building and Manufactured Home Safety Regulations.	Corrects the reference to 13 VAC 5-95-10 of Manufactured Home Safety Regulations
6-20-120	Refers to Sec. 1200.2 of the Industrialized Building and Manufactured Home Safety Regulations.	Corrects the reference to 13 VAC 5-95-10 of the Manufactured Home Safety Regulations.
6-20-350	Refers to Sec. 1200.2 of the Industrialized Building and Manufactured Home Safety Regulations.	Corrects the reference to 13 VAC 5-95-10 of the Manufactured Home Safety Regulations.

3. August Meeting with VAMMHA.

The Virginia Manufactured Housing Board will be holding its August Meeting in conjunction with the Virginia Manufactured and Modular Housing Association’s annual conference meeting in Virginia Beach August 2 through August 4, 2005. Fiscal Management Staff and the Deputy Director of the Building Regulations Office have given approval.

F. Unfinished Business.

1. Elizabeth Conn vs. Colonial Homes.

The Court Reporter took testimony on this case. A transcript is forthcoming for the complete record. After discussing the Hearing Officer's findings and recommendations, the Board voted to accept the Hearing Officer's report and ordered Colonial Homes to refund the deposit to Ms. Conn per the Regulations.

2. Eddie Linville vs. Jerry Stoneman, Southern Showcase Housing.

This case will be scheduled for a formal hearing.

2. Pending Items – In Circuit Court.

- a. Catherine Portman vs. Homes – No change.
- b. Ronald Morehart vs. Blairs Housing and Liberty Homes – No change.
- c. Christine White vs. Colonial Homes – Active in Court.
- d. License application from John C. Witcher, Jr. – A Gem Homes – No change.
- e. John and Geraldine Brain vs. Manufactured Housing Board – No change.

3. Completed Agenda Items.

- a. License application from Richard N. Puckett – Closed.
- b. Paul & Joan Hammock vs. Southern Showcase Housing – Closed.

G. New Business.

1. Training suggestions and options.

In response to a request by Board Member, Eric Anderson, to include training information on the agenda, staff provided information on the training that had been provided for inspectors and installers. Staff also provided to the Board Members brochures regarding manufactured housing and copies of information regarding manufactured housing on DHCD's Website and other information. Mr. Anderson requested that the Board consider moving its meeting location around Virginia and include training on various subjects as part of its regular meeting agenda. He stated since the meetings are open to the public, this would provide greater opportunities on manufactured housing, fair housing and predatory lending and other issues for the industry. Mr. Anderson moved that the Board adopt this policy of moving its meetings around the Commonwealth including training on various programs. The motion did not receive a second. Staff stated they would explore other means of providing information to the industry regarding these issues. Other information was provided to the Board regarding Fair Housing Training available from DPOR.

H. Next Meeting date and location.

The Virginia Manufactured Housing Board's next meeting will be Wednesday, August 3, 2005, with the VAMMHA at the Ramada Plaza Resort, 5700 Atlantic Avenue, VA Beach, VA 23451.

I. Adjournment.

The Virginia Manufactured Housing Board meeting adjourned at 12:30 p.m. by a motion from William H. Moody and seconded by Michael C. Nickell made a motion.

Chairman Toombs called the question. The motion carried by a unanimous vote.